

Historic Preservation Commission
Minutes of March 18, 2019

MEMBERS PRESENT:

Michael Erquiaga
Shanda K. Horner
Emmett Lifsey
Christopher McSwain, Chair
Richard Morris
Shaun Spencer-Hester

MEMBERS ABSENT:

Mark Little, Vice-Chair

OTHERS PRESENT:

Ms. Anne Nygaard, Secretary to the Historic Preservation Commission; Ms. Victoria Glasgow, Neighborhood Planning Coordinator; Ms. Robin Craig, Planning Technician, and the public.

ROLL CALL:

After a quorum was established, Chair McSwain called the meeting to order at 3:45 p.m.

1.a. CONSENT AGENDA:

Commissioner Lifsey made a motion, which was seconded by Commissioner Horner, to accept the consent agenda, which passed by a unanimous vote.

2. New Business:

a) ACTION (Advocate-Commissioner Morris): Request of Jeremy Welsh to add a standing seam metal roof to the second story of his existing back porch and to screen the ground story of the porch at 2317 Rivermont Avenue. (HPC1902-0007):

Mr. Jeremy Welsh was present to represent the application. Ms. Nygaard pointed out that there was a change to the application. Originally, the petitioner had indicated corrugated metal and he has changed it to raised ridge (standing seam) metal.

Commissioner Morris made a motion to approve the application as submitted. The motion was seconded by Commissioner Horner and it passed by the following vote:

AYES:	Erquiaga, Horner, Lifsey, Morris, McSwain and Spencer-Hester	6
NOES:		0
ABSTENTIONS:		0
ABSENT:	Little	1

(b) ACTION: (Advocate-Commissioner Horner): Request of Nancy Marion to replace two existing vinyl windows with vinyl windows, remove the rear chimney and replace a rear window with a French door at 211 B Street. Additional work will be done in kind. (HPC1902-0008):

Ms. Nancy Marion was present to represent the application. She would like to take down the chimney to make some room in the upstairs bedroom. The two windows she would like to replace are not wood. One is a replacement to an original window and the other opening was added by the previous owner. Ms. Marion found two six over six windows that she would like to put in these two window openings. They are closer to all the other windows in the house in style than what is in the two window openings now.

She would also like to put a French door where there is a window now so there can be a patio in the back. Commissioner Horner made a motion to approve the application as presented. She went to the property and everything seems to be appropriate in terms of meeting the guidelines.

Commissioner Lifsey asked Ms. Marion about the material of the two windows that she has purchased. She indicated that she thought they are vinyl. She found them on Craigslist; they are for sale in Amherst. She clarified for the commissioners that they are the same as the ones that are there and should be a better match for the windows above them. She thinks the windows that are there are vinyl windows, but the number of lights is different so it is not a replacement in kind.

Commissioner Lifsey asked Ms. Nygaard what the guidelines say about replacing vinyl windows in kind. Ms. Nygaard indicated that if Ms. Marion came in with identical vinyl windows to what is there is currently, Ms. Nygaard would by policy be required to approve it administratively. The commission could deny her application to replace them with six over six windows if they felt that was inappropriate. Commissioner Lifsey commented that the windows will definitely look better but he is concerned with setting a precedent. Commissioner Morris said it is his understanding that this does not set a precedent. Ms. Nygaard does not think it does because Ms. Marion is not asking to take out a wood window and replace it with vinyl.

Commissioner Lifsey seconded Commissioner Horner's motion.

AYES:	Erquiaga, Horner, Lifsey, Morris, McSwain and Spencer-Hester	6
NOES:		0
ABSTENTIONS:		0
ABSENT:	Little	1

3. New Business:

(a) Meeting Time: Ms. Nygaard said they need to officially revise the bylaws to change the meeting time. The commissioners voted unanimously to change the meeting from 3:45 p.m. to 4:00 p.m.

(b) Training: Ms. Nygaard explained that Lynchburg is a Certified Local Government (CLG). They are allowed to apply for grants for training. She is suggesting they might want to apply for a grant and possibly utilize Commission Assistance and Mentoring Program (CAMP) to facilitate the training. Ms. Nygaard asked what training they think would help them do their job better and benefit the preservation community. As a CLG, she thinks the commissioners are supposed to be receiving some training every two years. Ms. Nygaard mentioned that the public could be invited if there is a topic of interest to them. Commissioner Lifsey commented that other localities that are close by might be interested as well. The commissioners will consider this item and discuss it again at their April meeting

4. NEXT MEETING DAY:

The next regular meeting is scheduled for April 15, 2019.

5. ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:20 p.m.



ATTEST: _____
Secretary

ATTEST: _____
Chair McSwain