



THE CITY OF LYNCHBURG, VIRGINIA

Historic Preservation Commission

City Hall, 900 Church Street, Lynchburg, Virginia 24504 • (434) 455-3900
FAX • (434)
845-7630

February 12, 2018
(meeting February 26)

TO: Historic Preservation Commission
FROM: Anne Nygaard, AICP, Planner II
SUBJECT: Regular Meeting, Monday, February 26, 2018 at 3:45 p.m., in the 2nd Floor Conference Room City Hall, 900 Church Street. The HPC Applications Committee Meeting begins at 3:15 p.m. before all regularly scheduled items- applicants not required to attend but may wish to do so.

The following items will be addressed:

1. Consent Agenda

- a) Minutes for October 23, 2017 and January 22, 2018 meetings
- b) Administrative COAs for Period – January 2018
- c) New Historic District Property Owners – January 2018

2. Old/New Business

- a) **ACTION:** Request of Kay Butterfield to remove cinderblocks and add doors to a garage at 322 Harrison Street. (HPC1801-0003)
- b) **ACTION:** Request of Nancy and Kevin Brandt to add an addition and make exterior alterations to the house at 2021 Rivermont Avenue. (HPC1801-0007)
- c) **ACTION:** Request of Anna Chytla to replace a parking lot on the rear of the property prior to a rezoning to convert the building to multi-family at 2001 Rivermont Avenue. (HPC1801-0008)
- d) **COMMENT:** State/Federal Historic District Nomination for the 12th Street Industrial Historic District
- e) **COMMENT:** 30 Day Application Period for COAs ([City Code Section 35.2-13.4](#))
- f) **CLOSED SESSION:** "Consideration of a closed meeting for consultation with legal counsel and briefings by staff members regarding a legal matter requiring the provision of legal advice, specifically various legal matters relating to the Virginia Conflict of Interests Act, pursuant to Section 2.2-3711(A.)(7) of the Code of Virginia."

To end closed session: "I move that the Historic Preservation Commission certify that, in the closed meeting just concluded, nothing was discussed except the matter that was specifically identified in the motion to convene in a closed meeting, which matter is lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act that was cited in that motion."

Next Meeting Date: March 19, 2018 (applications due February 16th)

“Ladies and Gentlemen: Historic preservation is a public purpose established under Virginia law and the City of Lynchburg’s Zoning Ordinance. The Historic Preservation Commission, or HPC, is appointed by City Council to conduct reviews in accordance with established design guidelines. The HPC’s focus is the exterior of properties and the development and maintenance of appropriate settings and environments in designated historic districts.

Alternately, if a property is eligible for historic designation but not yet designated, when Federal funds are involved in the acquisition or alteration of the property, the HPC is charged with reviewing the work to be done using modified criteria. The criteria may be different than that used in designated historic districts.

In consideration of succeeding generations, the oversight entrusted to the HPC is intended to preserve historic places and their contribution to the culture of our community. Each application heard today is considered on its own merit and it not considered as establishing a precedent for any other application.”