



Planning Division • Community Development

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January 22, 2019

TO: Historic Preservation Commission
FROM: Anne Leslie Nygaard, AICP, Planner II
SUBJECT: Regular Meeting, Monday, January 28th, 2019 at 3:45 p.m., in the 2nd Floor
Conference Room City Hall, 900 Church Street.

The following items will be addressed:

1. Consent Agenda

- a) Minutes for November 19, 2018 meeting
- b) Administrative COAs
- c) New owners for November/December 2018

2. New Business

- a) **ACTION (Advocate- Commissioner Morris):** Request of Carrie Appel to replace roofs on the house at 123 Cabell Street. The main tin, standing seam roof, is proposed to be replaced with a modern metal standing seam. Other flatlock tin and standing seam roofs are proposed to be replaced with EPDM. (HPC1901-0001)
- b) **ACTION (Advocate- Commissioner Horner):** Request of Art of Living, LLC to alter the windows in the home at 1121 Rivermont Avenue with vinyl replacements. An administrative COA has been granted for replacing the roof in kind with asphalt shingles, repairing wood soffits, porch ceiling and gutters. (HPC1901-0003).
- c) **ACTION: Bylaws** - Staff has provided updates to the by-laws of the HPC to reflect current City Code and board membership.
- d) **Photo** – Photo of HPC members for website. (can be done after the meeting is closed)

Next Meeting Date: February 25th, 2019

“Ladies and gentlemen: Historic preservation is a public purpose established under Virginia law and the City of Lynchburg’s Zoning Ordinance. The Historic Preservation Commission, or HPC, is appointed by City Council to conduct reviews in accordance with established design guidelines. The HPC’s focus is the exterior of properties and the development and maintenance of appropriate settings and environments in designated historic districts.

Alternately, if a property is eligible for historic designation but not yet designated, when federal funds are involved in the acquisition or alteration of the property, the HPC is charged with reviewing the work to be done using modified criteria. The criteria may be different than that used in designated historic districts.

In consideration of succeeding generations, the oversight entrusted to the HPC is intended to preserve historic places and their contribution to the culture of our community. Each application heard today is considered on its own merit and is not considered as a precedent for any other application.”