



Planning Division • Community Development

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September 7, 2018

TO: Historic Preservation Commission
FROM: Anne Leslie Nygaard, AICP, Planner II
SUBJECT: Regular Meeting, Monday, August 20th, 2018 at 3:45 p.m., in the 2nd Floor
Conference Room City Hall, 900 Church Street.

The following items will be addressed:

1. Consent Agenda

- a) Minutes for August 20, 2018 meeting
- b) Administrative COAs
- c) New owners for July 2018

2. New Business

- a) **ACTION (Advocate-Commissioner Horner):** Request of Gregory Bentz to replace the currently boarded up window on the second floor of 808 Rivermont Avenue to match the same window at 816 Rivermont Avenue. The existing frame will be reused. The portion of application pertaining to paint will be approved administratively. (HPC1808-0004)
- b) **ACTION (Advocate-Commissioner Lifsey):** Request of David and Debbie Saunders to replace wood siding with synthetic siding on the rear of the house at 920 Federal Street (HPC1808-0010).
- c) **ACTION (Advocate-Commissioner Morris):** Request of Stephen Stafford to install a driveway to 317 Cabell Street either from D Street or across City property at 308 and 310 D Street with the entrance on Hancock Street. The D Street option requires the removal of about fourteen feet of a stone wall and the Hancock Street option requires the removal of about five feet of a stacked stone wall and fourteen feet of another stone wall (a continuation of the D Street wall that is not readily visible). (HPC1808-0011)
- d) **ACTION (Advocate-Commissioner Lifsey):** Request of Jackson III LLC to remove what remains of the "Virginia School of the Arts" lettering and replace vinyl windows with aluminum. More information, including submittals to the Department of Historic Resources (DHR), on the window replacement has been requested but not received. Roof replacement, paint, and restoration of the doors will be approved administratively, as in-kind work. (HPC1808-0012)
- e) **ACTION (Advocate-Commissioner McSwain):** Request of Elizabeth Sheehan to install a long shed dormer addition to the rear of the house at 1711 Rivermont Avenue. The roof replacement will be approved administratively. (HPC1808-0013)

- f) **ACTION (Advocate-Commissioner Morris):** Request of Jae Clebourne to demolish and reconstruct a garage, and paint the house at 1361 Rivermont Avenue. (HPC1809-0001)
- 3. **Old Business**
 - a) **ACTION:** Previously tabled request of Carrie and Victor Appel to replace the windows of the home at 123 Cabell Street with wood replacements, Jeld Wen 2500 series. (HPC1804-0005)
- 4. **Discussion of Historic District New Owner Brochure**

Next Meeting Date: October 15, 2018

“Ladies and gentlemen: Historic preservation is a public purpose established under Virginia law and the City of Lynchburg’s Zoning Ordinance. The Historic Preservation Commission, or HPC, is appointed by City Council to conduct reviews in accordance with established design guidelines. The HPC’s focus is the exterior of properties and the development and maintenance of appropriate settings and environments in designated historic districts.

Alternately, if a property is eligible for historic designation but not yet designated, when federal funds are involved in the acquisition or alteration of the property, the HPC is charged with reviewing the work to be done using modified criteria. The criteria may be different than that used in designated historic districts.

In consideration of succeeding generations, the oversight entrusted to the HPC is intended to preserve historic places and their contribution to the culture of our community. Each application heard today is considered on its own merit and is not considered as a precedent for any other application.”