

**DISCLAIMER: This form is being offered as a guideline for property owners that wish to vacate the interior lot lines of their properties pursuant to Section 15.2-2275 of the Code of Virginia. The form is for representative purposes only and may not be exactly what is needed in every situation. Property owners are encouraged to consult with an attorney before assuming the form is appropriate for their property. The City of Lynchburg makes no claim or representation as to the legal sufficiency of the form. While the City is providing the form for informational purposes, the professional regulations adopted by the Virginia State Bar prohibit City employees from assisting citizens in completing the form or providing any advice concerning the completion of the form. Such assistance would be considered the unauthorized practice of law and is prohibited.**

Instructions for Submission:

Submit a complete, unmarked plat(s) regarding affected parcels showing how they came to be subdivided as they are prior to the execution of the proposed deed of vacation (per State Code, §15.2-2275: "The deed shall reference the recorded plat by which the lot line was originally created.") The original plat is not required to accompany the deed, but must be referenced in the document. A more recent resurvey should be provided if it is available.

- Plats must be recorded.
- Provide recording date and court house in which recorded.
- Provide recording instrument number or deed book and page, and plat cabinet (book) and sheet if use.
- Inquire with City Assessor's Office (434) 455-3825 first to determine if plat is already available.

TAX MAP NO. \_\_\_\_\_ This deed prepared by: \_\_\_\_\_

**THIS DEED OF VACATION**, entered into this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by and between \_\_\_\_\_, party of the  
first part; and the CITY OF LYNCHBURG, a municipal corporation of the Commonwealth of  
Virginia, party of the second part;

RECITALS:

1. There is of record that certain survey and plat entitled, \_\_\_\_\_  
\_\_\_\_\_, dated \_\_\_\_\_, made by  
\_\_\_\_\_, and recorded in the Clerk's Office for the  
Circuit Court of Lynchburg, Virginia in Deed Book/Plat Cabinet \_\_\_\_\_, at Page/Slide  
\_\_\_\_\_; and
2. That \_\_\_\_\_ is the owner  
of the Lot Nos. \_\_\_\_\_, as shown on the above-referenced  
plat, pursuant to a Deed/Will of record in the aforesaid Clerk's office in Deed Book/Will  
Book \_\_\_\_\_, at Page \_\_\_\_\_; and
3. That \_\_\_\_\_ desires to  
vacate all interior lot lines between the aforesaid lots; and
4. That §15.2-2275 allows such vacation by deed in lieu of rerecording the plat of  
subdivision or re-subdivision.

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants and benefits accruing unto \_\_\_\_\_, the aforesaid party on behalf of itself, its assigns and successors in interest, does hereby vacate all interior lot lines between the aforesaid lots. The new lot(s) shall now be referred to as \_\_\_\_\_.

That William T. Martin, Subdivision Agent, for the City of Lynchburg, executes this instrument for the purpose of showing the approval of the deed of vacation, pursuant to §15.2-2275 of the Virginia Code.

WITNESS THE FOLLOWING SIGNATURES AND SEALS:

\_\_\_\_\_

By \_\_\_\_\_ (SEAL)

CITY OF LYNCHBURG, DEPARTMENT OF  
DEVELOPMENT

By \_\_\_\_\_ (SEAL)  
William T. Martin, Subdivision Agent

COMMONWEALTH OF VIRGINIA

CITY OF LYNCHBURG, to wit:

The foregoing instrument was acknowledged before me by \_\_\_\_\_,  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_.

COMMONWEALTH OF VIRGINIA

CITY OF LYNCHBURG, to wit:

The foregoing instrument was acknowledged before me by William T. Martin, Subdivision  
Agent, for the City of Lynchburg, Virginia this \_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_.