THE CITY OF LYNCHBURG, VIRGINIA
Commissioner of the Revenue
PO Box 9000
Lynchburg, VA 24505-0858

Account #:

Return this form and itemized list by 02/15/2014

Ensure address shows through window

Commissioner of the Revenue
PO Box 858
Lynchburg, VA 24505-0858

2014 RETURN OF TANGIBLE BUSINESS PROPERTY AND MACHINERY & TOOLS

Year	Cost (a)	Additions (b)	Disposals (c)	Total (d)
2013				$ 0.00
2012				$ 0.00
2011				$ 0.00
2010				$ 0.00
2009				$ 0.00
2008 and Prior				$ 0.00
			TOTAL	$ 0.00

LEGEND

(a) Cost: The original cost of all business furniture, fixtures, machinery, tools, leasehold improvements (other than real estate) and other equipment in use on January 1, 2013

(b) Additions: The original cost (including installation) of all new and used equipment purchased during 2013

(c) Disposals: The original cost of all equipment sold or disposed of in 2013. For example, if equipment acquired in 2011 was disposed of in 2013, please indicate the original cost of the equipment on the 2011 disposal line.

(d) Total: Cost (a) plus additions (b) minus disposals (c) equals total equipment owned January 1, 2014

I hereby certify that the information presented on this statement is complete and accurate.

_____
Signature

_____
Printed Name

_____ _____
Date Phone

IMPORTANT FILING REQUIREMENTS

Businesses MUST submit a complete listing containing description, acquisition date, and original cost of all furniture, fixtures, machinery, tools and leasehold improvements (other than real estate) located in the City of Lynchburg on January 1, 2014.

- Do you own any certified pollution control or recycling equipment?

☐ Yes ☐ No If yes, please identify on the itemized list submitted with this return **and provide appropriate certification.**

Businesses MUST complete this form in its entirety. Filing "same as last year", "no change", or returning a blank form will not constitute a proper filing and may result in a late filing penalty.

LATE FILING FEE

This Return of Tangible Business Property and Machinery & Tools must be filed by 02/15/2014 . A 10% late filing penalty will be applied to your tax assessment if this return is not filed by February 15, 2014.

RENTAL AND LEASE EQUIPMENT

Do you rent or lease equipment from others? ☐ Yes ☐ No
If yes, please provide the name and address of the lessor.

Lessor Information

Name: _____

Address: _____

_____

Phone: _____

If additional space is needed, please enclose an itemized list of lessors

SALE/CLOSE OF BUSINESS

Date of Sale/Closure: _____

If the business has been sold, please provide the following

New Owner Information

Name: _____

Address: _____

_____

Phone: _____

This form can be saved and submitted by email to COR.Business@lynchburgva.gov
If you have any questions or need assistance, please contact the Comissioner of the Revenue Phone: 434-455-3880 Fax: 434-847-1842

*** * LATE FILING FEE * ***

THIS RETURN OF TANGIBLE BUSINESS PROPERTY AND MACHINERY & TOOLS MUST BE FILED BY JANUARY 9, 2014. A 10% LATE FILING PENALTY WILL BE APPLIED TO YOUR TAX ASSESSMENT IF THIS RETURN IS NOT FILED BY February 15, 2014.