



Return this form and itemized list
by February 15, 2013



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Commissioner of the Revenue
PO Box 858
Lynchburg, VA 24505-0858



2013 RETURN OF TANGIBLE BUSINESS PROPERTY AND MACHINERY & TOOLS

Table with 5 columns: Year, Cost (a), Additions (b), Disposals (c), Total (d). Rows for years 2012, 2011, 2010, 2009, 2008, 2007 and Prior, and a TOTAL row.

LEGEND
(a) Cost: The original cost of all business furniture, fixtures, machinery, tools, leasehold improvements...
(b) Additions: The original cost (including installation) of all new and used equipment purchased during 2012
(c) Disposals: The original cost of all equipment sold or disposed of in 2012. For example, if equipment acquired in 2010 was disposed of in 2012, please indicate the original cost of the equipment on the 2010 disposal line.
(d) Total: Cost (a) plus additions (b) minus disposals (c) equals total equipment owned January 1, 2013

I hereby certify that the information presented on this statement is complete and accurate.
Signature
Printed Name
Date Phone

IMPORTANT FILING REQUIREMENTS

Businesses MUST submit a complete listing containing description, acquisition date, and original cost of all furniture, fixtures, machinery, tools and leasehold improvements (other than real estate) located in the City of Lynchburg on January 1, 2013.

- Do you own any certified pollution control or recycling equipment?

Yes No If yes, please identify on the itemized list submitted with this return and provide appropriate certification.

Businesses MUST complete this form in its entirety. Filing "same as last year", "no change", or returning a blank form will not constitute a proper filing and may result in a late filing penalty.

LATE FILING FEE

This Return of Tangible Business Property and Machinery & Tools must be filed by February 15, 2013. A 10% late filing penalty will be applied to your tax assessment if this return is not filed by February 15, 2013.

RENTAL AND LEASE EQUIPMENT

Do you rent or lease equipment from others? Yes No
If yes, please provide the name and address of the lessor.

Lessor Information

Name:
Address:
Phone:

If additional space is needed, please enclose an itemized list of lessors

SALE/CLOSE OF BUSINESS

Date of Sale/Closure:

If the business has been sold, please provide the following

New Owner Information

Name:
Address:
Phone: