

FINANCE COMMITTEE NOTES
Tuesday, March 24, 2015

GENERAL BUSINESS

Meeting commenced at 11:30 a.m.

ATTENDEES

Committee Members: *Councilmember Jeff S. Helgeson, Chairman; Councilmember Randy Nelson; Councilmember Treney Tweedy; Mayor Michael A. Gillette, Ex-Officio*

Others: *Kim Payne, City Manager; Bonnie Svrcek, Deputy City Manager; Donna Witt, Director of Financial Services; Rhonda Allbeck, Assistant Director of Financial Services; Megan Palmer, Assistant to the Director of Financial Services*

1. Report on the General Fund Reserve for Contingencies

Donna reported no new items, leaving a balance of \$1,067,617.

2. Review highlights of attached quarterly financial reports for the Greater Lynchburg Transit Company (GLTC) as well as the Regional Airport, Lynchburg Regional Juvenile Detention Center, Comprehensive Services Act, Water Operating, Sewer Operating, Stormwater Operating, and General Funds the for the quarter ending December 31, 2014.

GLTC: Josh Baker reported expenses and revenues are up for the 2nd quarter compared to budget with a surplus just over \$93,000. This is expected with additional service delivery.

Airport: Mark Courtney reported the Airport Fund remains stable. The General Fund subsidy to the Airport is \$55,000 under budget and for FY 2016 the subsidy is budgeted at zero.

Lynchburg Regional Juvenile Detention Center: Tamara Rosser reported expenses and revenues are on track compared to budget. More juveniles are being served this quarter compared to FY 2014; Lynchburg City juveniles make up 56% of the total juvenile population.

Comprehensive Services Act (CSA): Tamara Rosser reported expenses are on track compared to budget. Revenues are slightly below budget due to the timing of a State reimbursement but otherwise on track with budget.

Water: Tim Mitchell reported revenues are slightly above budget due to increased connections. Expenses are slightly above budget due to an increase in debt service from an additional principal and interest payment.

Sewer: Tim Mitchell reported revenues are above budget and include a one-time payment from a county to pay off loans received from the City. Expenses are slightly above budget due to an increase in debt service from an additional principal and interest payment.

Stormwater: Tim Mitchell reported revenues are above budget. Expenses are under budget primarily due to savings in contractual services.

General Fund: Donna Witt reported the General Fund is doing well. Some revenues tracking ahead of budget are Meals Tax at \$533,498 over budget, Local Sales and Use Tax at \$479,226 over budget, and Lodging Tax at \$130,202 over budget. Expenses are in line with budget at 49.9% of budget.

3. Consider a request to adopt a resolution to amend the FY 2015 City Capital Fund budget and appropriate \$284,960 with resources from the Virginia Department of Historic Resources, State Rehabilitation Tax Credit Program, for improvements to the Miller Center.

This item will be taken to full Council for consideration on April 14, 2015.

4. Review collections received from five of the City's largest revenue sources.

Donna Witt reported Sales and Use Tax is ahead of budget projections. Consumer Utility Tax is slightly above budget projections based on the weather. Communications Sales and Use Tax continues to follow the pattern of lagging behind budget projections due to less expensive cell phone service and fewer land lines. Overall, Meals Tax is above budget projections; the amount is below for the month of January due to a timing issue, revenue for January posted in March. Overall, Lodging Tax is ahead of budget projections; the amount is below for the month of January due to one hotel failing to report.

5. Roll Call

Meeting adjourned at 12:00 p.m.

The next Finance Committee meeting is Tuesday, April 28, 2015, at 11:30 a.m.