

**FINANCE COMMITTEE NOTES**  
**Tuesday, August 12, 2014**

**GENERAL BUSINESS**

*Meeting commenced at 11:30 a.m.*

**ATTENDEES**

**Committee Members:** Councilmember Jeff S. Helgeson, Chairman; Councilmember Randy Nelson; Councilmember Treney Tweedy; Mayor Michael A. Gillette, Ex-Officio

**Others:** Kim Payne, City Manager; Bonnie Svrcek, Deputy City Manager; Donna Witt, Director of Financial Services; Rhonda Allbeck, Assistant Director of Financial Services; Megan Palmer, Assistant to the Director of Financial Services

1. Report on the General Fund Reserve for Contingencies

*Donna reported two new items are introduced: one for the Police Department Crisis Intervention Team Grant match, \$16,333; and one for two community centers and Wi-Fi for all community centers, \$139,720. This will leave an estimated balance of \$794,469.*

2. Consider a request to adopt a resolution to amend the FY 2015 City/Federal/State Aid Fund budget and appropriate \$39,418 with resources of \$18,684 from the Virginia Office of Emergency Medical Services – Rescue Squad Assistance Fund (RSAF) grant and \$20,734 transferred from the FY 2015 General Fund Fire Department budget to purchase one (1) Physio LifePak 15 cardiac monitor/defibrillator and four (4) sets of Tactical EMS gear for the Fire Department.

*This item will be taken to full Council for consideration on September 9, 2014.*

3. Consider a request to adopt a resolution to amend the FY 2015 Parks and Recreation General Fund budget and appropriate \$139,720 with resources from the FY 2015 General Fund Reserve for Contingencies to continue the operation and management of two neighborhood community centers and to install Wi-Fi in the centers.

*This item will be taken to full Council for consideration this evening.*

4. Consider a request to adopt a resolution to amend the FY 2015 City/Federal/State Aid Fund budget and appropriate \$65,334 with resources of \$32,667 from the 2014 Byrne/JAG Crisis Intervention Team Grant, \$10,000 from Horizon Behavioral Health, \$1,742 from a citizen, \$4,592 from the Office of the Attorney General, and \$16,333 from the FY 2015 General Fund Reserve for Contingencies to continue the implementation of the Crisis Intervention program.

*This item will be taken to full Council for consideration this evening.*

5. Review Finance Committee Guidelines.

*This item will be taken to full Council as part of the consent agenda on September 9, 2014.*

6. Review collections received from five of the City's largest revenue sources.

*Donna Witt reported that Sales and Use Tax was basically flat. Consumer Utility tax is basically flat due to no weather issues. Communications Sales and Use Tax continues to follow the pattern of being behind budget projections due to less expensive cell phone service and fewer land lines. Lodging Tax is ahead of budget projections due to an additional 4,181 rooms rented this May over last year mainly due to separate weekends for college graduations. Meals Tax is above budget projections which is mainly attributable to the increased hotel room rentals and graduation related celebrations and on-site workers dealing with derailment clean-up.*

7. Roll Call

*Meeting adjourned at 12:08 p.m.*

**The next Finance Committee meeting is Tuesday, September 23, 2014, at 11:30 a.m.**