

Travel Tips

Note that information presented herein is subject to change and should be confirmed by calling American Airlines at 1-800-433-7300 or visiting the airline's website at www.aa.com.

ARRIVAL/CHECK-IN/BOARDING

- Passengers at LYH should plan to be at the airport no later than one hour before a domestic flight and two hours before an international flight.
- In LYH, the airline computers inhibit check-in, and the counter closes, 30 minutes prior to the scheduled departure of the flight. Passengers who are not checked in before the counter closes will not be allowed to board the flight. (Note: there is a fee for re-booking to a later flight.)
- American Airlines policy states that all boarding must cease and the boarding door will be closed 10 minutes prior to departure. Passengers must be downstairs at the gate at least 10 minutes prior to flight departure.
- Passengers must have a boarding pass to get on the flight. An itinerary is not the same thing as a boarding pass.
- Boarding passes can be obtained from the ticket counter or the self-serve kiosk up to 30 minutes prior to scheduled flight departure. Passengers can check-in online and print out their boarding passes from the airline's website at www.aa.com starting 24 hours prior to scheduled departure. **Note that online check-in is inhibited 60 minutes prior to scheduled flight departure.**
- TSA has electronic boarding pass readers for passengers who have downloaded their boarding pass to their smartphone.
- Luggage can only be checked at the counter. It cannot be checked at the kiosk.

PAYMENT/CREDIT CARD USAGE AT TICKET COUNTER

- **The airline cannot accept checks or third-party credit cards at the counter.** Passengers can pay for tickets and luggage fees at the airline counter with cash or their own personal credit/debit card.

LUGGAGE

- **CARRY-ON LUGGAGE: American Airline's policies for carry-on, personal items, and luggage vary with the type of fare purchased.** For example, **Basic Economy** pricing permits passengers to carry on only one personal item. This personal item may not have wheels or be larger than 18 x 14 x 8". **Additional restrictions apply. Main Cabin** pricing allows passengers to carry on one personal item plus one piece of acceptable carry-on luggage. For more information about the baggage policies for domestic and international travel, please visit the American Airlines website at www.aa.com>Travel Information>Baggage.
- **CHECKED LUGGAGE:** There is a charge to check luggage. Luggage must be checked with the airline **at least** 30 minutes prior to flight departure. Additional fees apply to bags weighing more than 50 lbs. and/or oversized luggage.
- Bags at the gate that do not conform to FAA size requirements for a personal item or carry-on item will be charged the applicable fees at the gate. Additionally, if a passenger presents at the gate with more than the allowed items they will be charged the applicable fees.
- For more information about size and weight limitations and charges for both carry-on and checked luggage, please see: www.aa.com>Travel Information>Baggage.

IDENTIFICATION REQUIREMENTS

- All passengers 18 years of age or older are required to show government issued photo ID, such as an unexpired driver's license or passport, or an employee ID if issued by a U.S. federal or state government agency. If photo ID is not available, then two forms of ID must be produced, one of which must be U.S. federal or state government issued (e.g. voter registration card, social security card, Medicare card, birth certificate, etc.)
- The airline is not permitted to check luggage for passengers who do not present a government-issued ID.

RESTRICTED ITEMS

- CARRY ON:
 - Liquids, lotions, aerosols, creams, or gels may be carried onto the airplane by the passenger if these items are in containers of 3.4 oz (100 ml) or less and placed in a 1 quart (1 liter) size clear, resealable plastic bag. Each passenger is allowed ONE such 1-quart plastic bag.
 - No knives, blades, firearms, weapons or ammunition of any kind are permitted in carry-on luggage.
 - For a more complete listing of allowed/restricted items, please visit www.tsa.gov.
 - Wrapped gifts will be subject to examination and possibly unwrapped by TSA officials.
- CHECKED LUGGAGE:
 - Permitted liquids, lotions, creams, and gels in containers larger than 3.4 oz (100 ml) may be stored in checked luggage. For more information please visit www.tsa.gov.
 - Knives, blades, firearms, weapons and ammunition may be stored in checked luggage, but certain restrictions apply. For more information please visit www.tsa.gov.

MISCELLANEOUS INFORMATION

- Currency Exchange: Foreign currency cannot be exchanged at Lynchburg Regional Airport. The closest airports offering this service are Charlotte International Airport and Washington Dulles International Airport.
- Pets may travel with their owners, but restrictions apply. Please visit www.aa.com>Travel information>Baggage>Traveling with pets. Note that pets traveling in the cabin are assessed an applicable fee and are counted as the passenger's carry-on.

HOW TO SAVE ON FARES

- American Airlines charges a service fee if an airline representative books your ticket for you over the telephone or in person at the counter. To avoid paying this service fee, book your ticket online on the airline's website www.aa.com.
- Be flexible in your travel days - very often Tuesdays and Wednesdays are the least expensive days to fly, and the lowest fares may be available if you can travel in a different week.
- Normally you should buy your tickets at least two weeks in advance. However, buying a ticket too far in advance may not result in the best savings as discount fares are only loaded into the airline's booking system for the upcoming two or three months
- When planning to travel, visit the airline's website every day to familiarize yourself with the fares so you will be able to buy a good fare when you see it. Discount fares are limited in quantity, and fares may change daily.

AIRLINE/AIRPORT CONTACT INFORMATION

- The airport is owned by the City of Lynchburg. The City of Lynchburg leases space to American Airlines. For questions regarding airfares, luggage, ticketing, flight status, etc., please contact the American Airlines at: 1-800-433-7300, or visit their website at www.aa.com.
- The passenger terminal is located at 350 Terminal Drive, Lynchburg, VA 24502. The administrative office is open weekdays 8:30 to 5:00 pm and is closed during federal holidays observed by the City of Lynchburg. The phone number is 434-455-6090. The website is: www.lynchburgva.gov/airport.