

LYNCHBURG REGIONAL AIRPORT EMERGENCY CONTINGENCY PLAN

May 26, 2017

Lynchburg Regional Airport (LYH) has prepared this Emergency Contingency Plan pursuant to USC 42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Mr. Mark F. Courtney, A.A.E. at Mark.Courtney@LynchburgVA.gov. LYH is filing this plan with the Department of Transportation because: (1) it is a commercial airport; or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

The plan describes how, following excessive tarmac delays and to the extent practicable, LYH will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

LYH has facility constraints that limit airport personnel's ability to accommodate diverted flights or maintain the airport's safe operation and, as a result, strongly encourages aircraft operators to contact the airport ARFF station at (434) 592-1157 (0530-2330 local), or Campbell County Communications Center at (434) 592-9574 (24 hours) for prior coordination of diverted flights (except in the case of a declared in-flight emergency). Specific facility constraints include the following:

- LYH is limited by design to Group III aircraft, or smaller;
- Runway 17/35 is not available for air carrier operations; and
- The passenger waiting area that serves all terminal gates can only hold approximately 100 passengers.

These constraints have been noted in LYH's Airport/Facility Directory record. During diversion events, LYH issues NOTAMS regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport, and its ability to serve the civil aviation needs of the public during irregular operations events.

Airport Information

Name of Airport: Lynchburg Regional Airport (LYH)

Name and title of person preparing the plan: Mark F. Courtney, A.A.E.
Airport Director

Preparer contact number: (434) 455-6089

Preparer contact email: Mark.Courtney@LynchburgVA.gov

Date of submission of plan: May 26, 2017

Airport Category: Non-Hub

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the airport ARFF station at (434) 592-1157 (0530-2330 local), or Campbell County Communications Center at (434) 592-9574 (24 hours), for assistance.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

LYH does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. In addition, airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. However, we have requested that each airline and the airport's Fixed Base Operator on the airport provide us with contact information and a list of the equipment and resources they have for deplaning passengers. The airport will provide this inventory and contact information to any airline as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

The gates at LYH are under common use gate leases, permits, or agreements to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable.

Plan to provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

LYH does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

Public Access to the Emergency Contingency Plan

LYH will provide public access to its emergency contingency plan through one or more of the following means:

Copies of the Emergency Contingency Plan will be provided directly to airlines, FBOs and law enforcement agencies;

Posting in a conspicuous location on the airport website - (<http://www.lychburgva.gov/Index.aspx?page=85>), and;

Posting signs in conspicuous locations in the terminal.